

COUNTY OF SUFFOLK



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SUFFOLK COUNTY EXECUTIVE

SUFFOLK COUNTY DEPARTMENT OF HEALTH SERVICES DIVISION OF ENVIRONMENTAL QUALITY

STANDARDS FOR APPROVAL OF PLANS AND CONSTRUCTION FOR SEWAGE DISPOSAL SYSTEMS FOR OTHER THAN SINGLE FAMILY RESIDENCES

APPENDIX C

REQUIREMENTS OF DEPARTMENT OF HEALTH SERVICES AND RESPONSIBILITIES OF LICENSED PROFESSIONAL ENGINEERS IN INSPECTING ON-LOT SEWAGE TREATMENT SYSTEMS OR COLLECTION SYSTEMS

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APPENDIX C

REQUIREMENTS OF DEPARTMENT OF HEALTH SERVICES AND RESPONSIBILITIES OF LICENSED PROFESSIONAL ENGINEERS IN INSPECTING ON-LOT TREATMENT SYSTEMS OR SEWAGE COLLECTION SYSTEMS

C1. GENERAL

The Suffolk County Department of Health Services requires that installation of on-lot treatment systems, and collection systems be certified by a licensed professional engineer or registered architect as compliance of construction with Department standards.

The Suffolk County Department of Health Services prefers that the duties of construction inspection be carried out by the architect or engineer responsible for designing the project. However, an independent licensed professional engineer or registered architect is acceptable to the Department provided that the design engineer and owner authorize the choice. In order to assure impartiality, the inspecting engineer must have no financial or other vested interest in the construction contractor or installer. In cases where the design engineer acts as contractor, the inspecting engineer must be independent.

This appendix contains samples of certificates and log sheets to be used in the certification procedure. All are to be submitted to the Department at time of application for final approval except for Authorization of Engineer which must be submitted prior to commencing construction. Certain larger projects require pre-job meetings prior to commencing construction. Authorization may be submitted to the Department at this meeting.

Suffolk County Department of Health Services
AUTHORIZATION OF LICENSED PROFESSIONAL ENGINEER
OR REGISTERED ARCHITECT
FOR THE INSPECTION OF INSTALLATION OF

[] modified subsurface sewage disposal system

[] sewage treatment plant [] collection system

HEALTH DEPARTMENT REFERENCE NUMBER _____

DIST. _____ SECT. _____ BLOCK _____ LOT _____

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Statement of Owner: I hereby state that I have employed, authorized, retained (cross out two) _____ (name) _____ of _____ (name of firm) _____ a licensed Professional Engineer, registered Architect (cross out one) to perform controlled inspection work for the above specified installation.

Signature _____ (owner or officer of corporation)

Print Name: _____

Title _____ Date _____

Address _____

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Statement of L.P.E. or R.A. preparing plans (if inspecting engineer is different):

Name _____ of _____ licensed _____ P.E. _____ or _____ R.A. _____ preparing _____ plans

Address _____

I hereby certify that _____ the L.P.E. or R.A. (cross out one) engaged by the owner to perform the controlled inspection of the above specified installation is acceptable to me.

Signature _____ Date _____
(Affix seal)

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Statement of L.P.E. or R.A. performing inspections:

I, _____, have assumed responsibility for the inspection of the work designated above. I personally, or qualified personnel under my direct supervision in accordance with New York State Education Law, will be present during the installation and will perform the required inspections and tests, and all required inspection and test reports shall be signed by me and filed with the Suffolk County Department of Health Services.

I certify that I have no financial or other vested interest in the construction company(ies) or contractor(s) performing work on the systems I have inspected.

Signature _____ Date _____
(Affix Seal)

Suffolk County Department of Health Services
CERTIFICATE OF CONTROLLED INSPECTION

☐ modified subsurface sewage disposal system

☐ sewage treatment plant ☐ collection system

HEALTH DEPARTMENT REFERENCE NUMBER _____

DIST. _____ SECT. _____ BLOCK _____ LOT _____

=====

Name of Owner _____

Address _____

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As the Licensed Professional Engineer or Registered Architect who inspected the work specified above, I hereby certify that I personally, or qualified personnel under my direct supervision in accordance with New York State Education Law, have been present at all times (as specified by the Health Department schedule) during the installation of the work specified above in accordance with the schedule specified by Suffolk County Department of Health Services and herewith submit signed copies of required inspection and test reports and state:

(Check applicable box only)

☐ All material and work conforms to approved plans and guidelines issued pursuant to the Suffolk County Sanitary Code.

☐ All material and work conforms to approved plans and guidelines issued pursuant to the Suffolk County Sanitary Code except as described below:

Suffolk County Department of Health Services

CERTIFICATE OF COMPLIANCE

Project Name: _____

Owner's Name: _____

H.D. Ref. No.: _____

I hereby certify that the backfill material which was installed on _____ (insert dates) in the nitrification field, recharge basins, and around the final leaching pools of this project (cross out those that do not apply) consisted of sand and gravel having an effective grain size and uniformity coefficient as shown below:

Effective grain size (D_{10}) =

Uniformity coefficient (D_{60}/D_{10}) =

Source of sand and gravel _____

The sand and gravel conforms to Suffolk County Department of Health Services specification for sand and gravel outlined in Section A4 of Appendix A of Standards for Approval of Plans and Construction for Sewage Disposal Systems for Other Than Single Family Residences.

The sieve analysis report from a qualified laboratory is attached.

Signature of Architect or Engineer _____ Date _____
(Affix seal)

SCHEDULE OF INSPECTIONS OF COMPLETED SEGMENTS OF MODIFIED SUBSURFACE SEWAGE DISPOSAL SYSTEMS

The inspecting engineer is responsible to complete inspection of all aspects of a modified subsurface sewage disposal system. The following schedule outlines the major components to be inspected. The engineer shall submit a log with his certification indicating that each component or segment was satisfactorily completed, date, time and length of each inspection, and initials of the person performing the inspection.

- 1.) All sewer piping (installation and grade). Inspection of piping shall assure that all pipe is of proper type, construction of manifold(s) is according to specifications and installed properly, pipe is run at proper invert elevation and slope, and all joints are properly constructed.⁴
- 2.) Lift station(s).³
- 3.) Septic tank(s) installation and leak testing.^{3, 4}
- 4.) Grease trap and separate disposal system for food processing stores.⁴
- 5.) Dosing siphon (if applicable).
- 6.) Leaching field (retain samples of all materials)
 - a. Inspection and leak testing of vinyl liner installation to assure that liner is of one piece construction, and is installed and sealed in accordance with manufacturer specifications.^{1, 3, 4}
 - b. Lower gravel bed.¹
 - c. Lower collection manifold.
 - d. Filter material placement (bottom).¹
 - e. Installation of sand & gravel.^{1, 2}
 - f. Upper gravel bed.
 - g. Upper dosing manifold.
 - h. Filter material placement (top).¹
- 7.) Denitrification tank waterproofing and leak testing.^{1, 3, 4}
- 8.) Proper quantities and placement of media.^{1, 4}
(Verification of proper quantities shall be submitted with final certification).
- 9.) Final leaching pools.⁴
- 10.) Cast iron covers.⁴
- 11.) Final grading and proper backfilling.^{1, 2, 4}

¹ Requires full time presence of inspecting engineer or qualified personnel under engineer's supervision during installation.

² Sieve analysis to assure that sand and gravel is clean and conforms to specifications.

³ Leak testing of all vinyl lined areas and watertight tanks and chambers. See Appendix B for leak test requirements for watertight chambers.

⁴ Requires call-in to Department 48 hr. prior to commencement of installation.

SCHEDULE OF INSPECTIONS OF COMPLETED SEGMENTS OF SEWAGE TREATMENT PLANTS

The inspecting engineer is responsible to complete inspection of all aspects of a sewage treatment plant. The following schedule outlines the major components to be inspected. The engineer shall submit a log with his certification indicating that each component or segment was satisfactorily completed, date, time and length of each inspection, and initials of the person performing the inspection.

- 1.) Concrete forms and reinforcing steel shall be inspected for proper placement.
- 2.) All placement of concrete shall be inspected. Four test cylinders shall be taken for each 50 cu. yds. of concrete required. Weather conditions and temperature shall be recorded during placement of concrete. ^{1,4}
- 3.) Treatment plant equipment installation(s) and checkout by manufacturer's service representative.
- 4.) Exfiltration and stability tests.
 - a. Inspection and leak testing of all tanks to assure that tanks are installed and sealed in accordance with manufacturer's specifications. ^{1,3}
 - b. Inspection and leak testing of wet wells. ^{1,3}
- 5.) Infiltration tests for tanks and wet well situated below groundwater level.
- 6.) Piping test in accordance with manufacturer's specifications.
- 7.) Final leaching pools or recharge basins. ⁴
- 8.) Cast iron covers.
- 9.) Final grading.
- 10.) Proper backfilling. ^{1,2}
- 11.) Installation of groundwater monitoring well. ⁴

¹ Requires full time presence of inspecting engineer or qualified personnel under engineer's supervision during installation.

² Sieve analysis to assure that sand and gravel is clean and conforms to specifications.

³ Leak testing of all watertight chambers. See Appendix B for leak test requirements for watertight chambers.

⁴ Requires call-in to Department 48 hr. prior to commencement of installation.

SCHEDULE OF INSPECTIONS OF COMPLETED SEGMENTS OF COLLECTION SYSTEMS

The inspecting engineer is responsible to complete inspection of all aspects of a collection system. The following schedule outlines the major components to be inspected. The engineer shall submit a log with his certification indicating that each component or segment was satisfactorily completed, date, time and length of each inspection, and initials of the person performing the inspection.

- 1.) All sewer piping (installation and grade). Inspection of piping shall assure that all pipe is of proper size, type and class; that construction is according to specifications and installed properly; that pipe is run at proper slope and alignment; and that all joints are properly constructed.
- 2.) Lift station(s) construction and equipment installation.
- 3.) Pipe to manhole connections.
- 4.) Manhole flow channel and bench.
- 5.) House connections.
- 6.) Pipe exfiltration, infiltration, deflection, leakage and pressure tests. ^{1, 2, 3}

¹ Requires full time presence of inspecting engineer or qualified personnel under engineer's supervision during installation.

² Requires call-in to Department 48 hr. prior to commencement of installation.

³ See Appendix E.

05/10/2004